

## Right of access by the data subject

To \_\_\_\_\_

\_\_\_\_\_

(Direct to Data Controller or Data Processor)

### OBJECT: **EXERCISE OF PERSONAL DATA PROTECTION RIGHTS**

(Art. 15 of Regulation 679/2016)

I, the undersigned \_\_\_\_\_ born  
in \_\_\_\_\_ on \_\_\_\_\_

Exercises the rights referred to in Article 15 of the General Data Protection Regulation  
(Regulation 27 April 2016 n.679)

(Mark only boxes that interest)

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### Access to personal data

The undersigned intends to access the data concerning him and precisely:

- asks to confirm the existence or otherwise of such data, even if not yet registered,  
and / or
- asks to communicate the same data in intelligible form

This request concerns (indicate personal data, categories of data or the processing to which  
reference is made):

\_\_\_\_\_

\_\_\_\_\_

(Mark only boxes that interest)

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### Request to know some news about the processing

The undersigned asks to know:

- the purposes of the processing;
- the categories of personal data concerned;
- the recipients or categories of recipient to whom the personal data have been or will  
be disclosed, in particular recipients in third countries or international  
organisations;

- the identification details of the data controller (or the public administration, of the person public or private law, of the association or body that deals with them)
- the identification details of the data processor;
- where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
- The existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
- The right to lodge a complaint with a supervisory authority;
- where the personal data are not collected from the data subject, any available information as to their source;
- the existence of automated decision-making, including profiling, and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

This request concerns (indicate personal data, categories of data or the processing to which reference is made):

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(Mark only boxes that interest)

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## **Request for intervention on the data**

The undersigned asks to carry out the following operations:

- data update;
- data rectification;
- data integration;
- cancellation of data processed in violation of the law (including those whose conservation is not necessary);
- anonymous transformation of data processed in violation of the law (including those whose conservation is not necessary);
- blocking of data processed in violation of the law (including those whose conservation is not necessary);
- attestation that this intervention on the data has been brought to the attention, also for how much regards its content, of those to whom the data have been communicated or disseminated.

This request concerns (indicate personal data, categories of data or the processing to which reference is made):

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(Mark only boxes that interest)

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### **Opposition to processing for advertising purpose**

- the undersigned is opposed to the processing of data for the purpose of sending advertising material or direct selling or for carrying out market research or commercial communication.

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### **Opposition to treatment for legitimate grounds**

- The undersigned is opposed the processing of data for the following legitimate grounds:

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This request concerns (indicate personal data, categories of data or the processing to which reference is made):

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(Mark only boxes that interest)

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**The undersigned reserves the right to contact the judicial authority or the Independent Authority with appeal if within 15 days from the receipt of the present application no suitable confirmation will be received.**

#### **Address for the reply**

- Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Or**

- Email \_\_\_\_\_
- Telefax \_\_\_\_\_

- ❑ Mobile Phone \_\_\_\_\_  
(the requests under consideration and their answer can also be oral. However, if the interested party turns to the Independent Authority with an appeal, you must attach a copy of the request addressed to the holder (or the manager, if designated) of the treatment)

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### **Possible clarifications**

The undersigned specifies (provide any useful explanations or indicate any attached documents):

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Reference to the document

(Exhibiting or attaching a copy of an identification document, if the identity of the applicant is not established with other elements)

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*(Place and Date)*

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*(Signature)*